

**Sacred Heart Catholic Church**  
**Parish Council Meeting**  
**March 13, 2018**

**Attendees**

Fr. Dwight Birket  
Marilyn Lies  
Tim Stolz  
Angie Konda  
Mike Seltenreich  
Christi Weber  
Chris Roth  
Julie - ghost secretary

**Absent**

Sue Ungles  
Steve Wappelhorst  
Al Jirak

Marian Room - Meeting opened by Marilyn at 4:30; Fr. Birket said opening prayer

Bi-laws & binder given to new member Mike Seltenreich; he introduced himself.

Minutes reviewed - update to reflect Fr. Birket will be staying at rectory - any other corrections / changes? None. Approved with the one change. **(February minutes amended)**

**Old Business**

- 100<sup>th</sup> Anniversary
  - March 1<sup>st</sup> Communion display will go up this week
  - Advised Fr. Birket that it's celebration of 100th dedication of altar (not parish or church)
  - WAM - booked for April 8th / Fr. Brian happy to be here for confession / will need a 3<sup>rd</sup> confessor / Julie & Fr. Birket will arrange / Fr. Birket will expose Blessed Sacrament
  - Confirmation
    - Bishop will be very specific:
      - Get his directives;
      - Group pictures 30 minutes before Mass starts
      - He will be available for individual pictures afterward.
    - Chris will be in charge of Confirmation.
    - Reception? Altar Society in charge of it? Individual pictures there? Fr. Birket suggested keeping it simple - that was the consensus
      - Chris will coordinate it with Shelly Ewertz
  - Dedication
    - Need to speak with Bishop's office to discuss plan for altar blessing
    - Dinner - review menu
      - Estimated count - do a registration - sign up dates will be decided by Angie & will advise Julie
      - Ask Rays when we have to choose menu - Angie will do it
    - Games & Adoration Under the Stars?
      - Fr. Birket suggested doing a formal dinner for this event and save games & informal dinner for new priest. All agreed to go with this plan.

## New Business

- ChristLife National Training Conference
  - After discussion of past contribution & need for attendees Fr. Birket suggested continuing with same amount as previously then discuss the entire policy with the new pastor. All Agreed.
  
- Parish Clean Up / Maintenance
  - Confirmation need service project (i.e. Windows)
  - Altar Society has a kitchen clean-up day scheduled for 4/14
  - Grounds
    - They do a clean-up day
    - Just make a list of items needed and give to Holy Name Society - Tim will talk to Joe Hemmen
  - Have the cleaners come do a deep cleaning - ask Fr. Brian Nelson estimated cost if/when they do it at St. Mark
  - HVAC Maintenance
    - Ask John Weber - someone comes for the chiller?
    - Mike Seltenreich could check regular HVAC
  - Ice Machine
    - Mike Seltenreich could clean it or at least his group could
  
- Parish Council Format
  - Fr. Birket discussed purpose of Parish Council - purpose is hopes & dreams for parish – prioritizing in a 5 year cycle
  - Suggested meeting quarterly. Because other councils should meet more often & handle the day to day work.
  - Other Committees should be formed to handle other items
    - i.e. Grounds Committee, Social Committee, Building Committee
  
- Needs Assessment
  - He said we should do a needs assessment when getting a new pastor.
  - Go over the structure we have in light of the needs assessment. Keep it open ended. (i.e. “How can we help you?” or “What would you like to see in the parish”) Do a little card & put it in pews for people to fill out & drop off. Christi suggested including it as part of the “What’s Happening at Sacred Heart” e-mails.

Fr Birket closed with prayer - 5:54 pm