

ST. ANNE'S ALTAR SOCIETY
311 S. 5th St., Colwich, KS 67030
Sacred Heart Catholic Church

ARTICLES FOR RENT FOR RECEPTIONS, PARTIES, ETC

Total Table Counts: 90 - 8" Rectangle Tables 20 - 5' Round Tables (seating for 6 at each table)

NAME:	ADDRESS:
PHONE #	

LINENS	Rental Amount
White Rectangle Tablecloths	44 Available \$5.00
Black Rectangle Tablecloths	30 Available \$5.00
White Round Tablecloths	20 Available \$5.00
Black Round Tablecloths	20 Available \$5.00
White Rectangle Tablecloths to the floor	10 Available \$8.00
Black Rectangle Tablecloths to the floor	10 Available \$8.00
White Round Tablecloths to the floor	20 Available \$8.00
Bar Tablecloths	4 Available \$5.00
White/Black Table Skirting Available	\$25.00
TOTAL	

Payment is due Friday morning or make arrangements with Joan Lane. Make checks payable to "St. Anne Altar Society".

Only flameless candles are permitted.

Tablecloths are to be removed from tables and bundled up together. Make sure you clean all food and trash off of tablecloths and shake them well before bundling them up and place on the island in Sacred Heart Hall kitchen. The Altar Society takes care of the laundering of these linens. **Do Not place in garbage bags.**

Table skirting -If it is not stained or dirty, PLEASE remove all clips and return clips to container provided-then fold the skirting carefully and place them on the kitchen island. **Keep separate from tablecloths.**

Please contact Joan Lane AT LEAST ONE MONTH before the wedding to reserve items and answer any questions ~ 316-213-7645.